

## **Director of Children Ministry**

### **Job Description:**

The Atlanta Chinese Christian Church North (ACCCN) is seeking a person who is passionate about serving children and families to be our full time Director of Children Ministry. ACCCN is a dynamic, non-denominational, Christ-centered church in Johns Creek (near Atlanta, GA), which is dedicated to reaching and ministering to the families of the Atlanta area for Christ. The highlights of the responsibilities are listed below:

- Oversee and coordinate all aspects of the children's ministry (Nursery to 5th Grade).
- Collaborate with the Children's Ministry Deacon to develop a vibrant, growing children's ministry.
- Focus on drawing children to Jesus Christ.
- Develop a team and recruit new co-workers to assist with all aspects of the ministry.
- Organize training and planning sessions for children's leaders/workers.
- Approve all children's ministry programs, curriculums, and activities.
- Process disbursement of funds for supplies and projects upon the approval of Children Ministry Deacon.
- Communicate effectively to the Joint Board Elders & Deacons (JBED), the governing body of ACCCN, children ministry coworkers and parents.
- Connect with children and families in creative ways. Offer advice and/or insight to parents in the area of family communication, and provide opportunities for parents to be involved in the spiritual education process of their children.
- Provide and coordinate caring for the needed families.

### **Accountability:**

- Accountable in performance of Children Ministry responsibilities to the JBED, the governing body of ACCCN. The Children Ministry Deacon will serve as the primary liaison between the Director of Children Ministry and the JBED.
- Accountable to guidance of personal spiritual growth to the PEC (ACCCN's Pastors and Elders Committee). A designated Elder/Pastor will serve as the primary liaison between the Director of Children Ministry and the PEC.

### **Key Qualifications:**

- Experience in Children's Ministry and/or Children's Education.
- Effective leader and communicator.
- Fluent in written and spoken English, ability to speak Mandarin Chinese a plus.
- Experience in ministering to cross-culture (Chinese American) Children's ministry a plus.
- Authentic and enthusiastic commitment to Jesus Christ.

### **Performance Evaluation:**

The designated Elder/Pastor and the Children Ministry Deacon will conduct annual performance reviews.

**Benefits:**

Will be based on ACCCN Personnel & Benefit Policy for Administrative Staff.

Seminar/Workshop/Seminary education financial subsidy program to help children director to grow in Christ.

**Contact Information:**

ACCCN Children's Ministry Search Committee

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